

19 March 2014

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 25 March 2014**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards (2)
Central Bedfordshire Council
Bedfordshire Constabulary
The Editor, Biggleswade Chronicle
The Editor, Biggleswade Advertiser
County Library, Biggleswade

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. MEMBERS QUESTIONS

5. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

6. BEDFORDSHIRE CONSTABULARY

- a.** For members to receive crime figures from Bedfordshire Police.

- b. For members to receive an update following the meeting between Cllr G Wilson, Sgt Gary Kidd and the Chief Constable.

7. INVITED SPEAKER

There is no invited speaker

8. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For members to receive and approve the Minutes of the Council meeting held on 11 March 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

9. MATTERS ARISING

- a. Minutes of the Council meeting held on 11 March 2014.

10. PLANNING APPLICATIONS

- a. **CB/14/00780/RM – Land South of Potton Road, Biggleswade**
Reserved Matters: following Outline Application MB/03/01205/OUT for blocks 43 and 44 of development South of Potton Road, Biggleswade consisting of residential development for 46 new dwellings and associated areas.
- b. **CB/14/00880/FULL – 39 Osprey Road, Biggleswade**
Single storey side extension
- c. **CB/14/00516/RM – Land South of, Potton Road**
Reserved Matters: following outline application MB/03/01205, erection of lower school, with; - access roads - car parking - sprinkler tanks - playing fields - hard courts - hard and soft landscapes.
- d. **CB/14/00881/FULL – 6 Sandy View, Biggleswade**
Garage conversion with rear extension, new pitched roof and pitched roof to the front single elevation.
- e. **CB/14/00981/FULL – 53 Dells Lane, Biggleswade**
Two storey side/rear extension.

11. ACCOUNTS

a. Financial Administration

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 28 February 2014
- ii. Summary of Income & Expenditure.
- iii. Current Bank Account, receipts and payments to 28 February 2014

b. Internal Audit Report 2013-14 (Interim update)

For Members to receive and approve the Internal Audit Report 2013-14 (Interim update)

A copy is attached to this agenda.

12. ITEMS FOR CONSIDERATION

a. Grants/Donations

- i. For members to consider applications for Community Grants. A schedule and copies of grant applications circulated with this Agenda.
- ii. Biggleswade Town Cricket Club are asking Council to sponsor match balls as in previous years at a cost of £10 per game. Members views on this matter would be appreciated

b. Fees for 2014/2015

A copy of the current fees are attached to this agenda – members are asked to consider the fees for 2014 – 2015.

c. Sun Street – St Johns Street

At a Town Centre Management Meeting 20th August 2013; members **recommended** to write to C.B.C to enquire if the survey to investigate the feasibility of introducing a one way system Sun Street – St Johns Street could be jointly funded by C.B.C.

Cllr Mrs M Russell said that Town Council has been quoted £10k to carry out a survey into the viability of a one way system and has offered to pay £5k, splitting the cost with CBC, but CBC have nothing in the budget in 2013.

Cllr D Albone asked that this item is kept on the agenda for review at a later date.

Members **RECOMMENDED** that a letter is sent to CBC to remind them to budget for the survey in 2014.

Correspondence has been received from Nick Chapman, Transportation Manager, Highways asking if Town Council are still willing to part fund the feasibility of creating a one way system on the Sun Street/Rose Lane/St John's Street triangle. (Correspondence attached to this agenda).

Members are asked to consider Part funding a feasibility Study at a cost to Town Council of £6,500.

13. ITEMS FOR INFORMATION

a. Planning application outcomes

A report detailing the outcome of recent planning applications is attached to this agenda.

14. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

15. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda items (16a + 16b) Contracts

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.